



SCITEC Network Lending Library Request Form

NAME: _____

I WILL PICK UP MATERIALS AT MMSA ON: _____

DATE REQUESTED: _____

NAME OF RESOURCE(S) REQUESTED:

SIGNATURE: _____ DATE: _____

By signing this, I understand that I am responsible for the condition and timely return of this resource material. If I damage or fail to return the material within 4 weeks after the due date, I will assume the cost of replacing it. Return postage is my responsibility.

METHODS FOR SUBMITTING REQUESTS:

MAIL: Victoria Abbott
PO Box 5359
Augusta, ME 04332-5359
EMAIL: vabbott@mmsa.org
FAX: 207-287-5885

In order to ensure that materials are available for everyone's use, lending time is limited to 3 weeks. No more than two resources will be loaned to a SCITEC Network participant in the same time period. Project staff has the right to restrict lending according to availability and use by MMSA staff (some materials belong to the MMSA staff library and other MMSA programs).

Please duplicate this form for use and save the original.